

**Harrisburg Area Community College / Millersville University
Dual Admissions Program (DAP)
Guidelines**

Welcome to the HACC / MU Dual Admission Program! Participation in this program requires:

1. That HACC students are currently enrolled in an AS, AA or ADN degree transfer program.
2. A minimum 2.0 GPA (* Elementary Education requires a 3.0 GPA prior to MU enrollment)
3. Submission of a Dual Admission Program application and official college transcripts from all institutions attended, preferably prior to the completion of 45 college credits.
4. Continuous enrollment at HACC (excluding summer).
5. Completion of AA or AS degree at HACC prior to enrollment at MU

Enrollment Process checklist and FAQs:

1. **Was your application first processed by the HACC Career and Transfer Center (CTC) personnel or the Student Services Staff?** *Doing so will insure that HACC has you enrolled in the program and will send a transcript to MU at the conclusion of each semester.*
2. **Have you made arrangement to have official college transcripts sent directly to MU Admissions Office from all institutions previously attended?** *Acceptance to the Dual program will not be granted until all transcripts have been received.*
3. **Do you have questions about the program?** *Be sure to visit with MU personnel at each of the HACC campuses (Wildwood, Lancaster, Lebanon, Gettysburg, and York) who visit periodically throughout the fall and spring semesters, to have your questions answered.*
4. **When will I be formally accepted to MU?** *Approximately 6 months prior to the anticipated MU enrollment date indicated on your application you will receive an MU Admission Letter requesting a confirmation fee. If this date has changed please notify MU immediately.*
5. **Why is a confirmation fee required?** *The confirmation fee confirms your intent to enroll at MU for a specific semester in a specific major.*
6. **Is completion of the AA, AS or ADN required for participation in the Dual Program?** *Yes, you MUST complete the AA or AS degree at HACC to be admitted to MU as DAP student.*
7. **What if I have decided NOT to finish my AA, AS or ADN degree at HACC?** *If your plans have changed and you no longer plan to finish an associates degree, you can withdraw from the Dual program and apply as a regular transfer student. It is important to alert MU to your situation so changes to your application can be made with your correct MU start date.*

8. Can I be removed from the Dual program for any reason? MU Admissions Office may remove students from the DAP for the following reasons:

- *Continuous HACC enrollment is not maintained (determined by the absence of a transcript at the conclusion of a semester).*
- *GPA falls below 2.0*
- *Student indicated an MU enrollment date which has passed.*
- *Student indicated an MU enrollment date soon after application to the Dual program and it would not be in the student's best interest to participate in the program.*
- *A request to change the original "anticipated MU enrollment date" has not been received within 1 term of that date.*

9. Can I take MU courses while enrolled at HACC? *Yes providing you complete an Authorization for Transfer of Credit form at HACC and return it to MU Registrar's Office. Exception: Nursing students must complete a non-degree MU application.*

Contact Information:

HACC Transfer Counselors:

Wildwood Campus

Mary Fourlas
(717) 780-2407
mfourla@hacc.edu

Lancaster Campus

Jennifer Alleman
(717) 358-2988
jlallema@hacc.edu

Lebanon Campus

Barbara Grandia
(717) 270-6317
bbgrandi@hacc.edu

Gettysburg Campus

Mary Bottorf
(717) 337-3855
mabottor@hacc.edu

MU Transfer Coordinator:

Kyki Bobotas
Admissions Office
(717) 872-3371
Kyki.Bobotas@millersville.edu

MU Credit Evaluation / Equivalencies:

Rachael Wywadis
Registrar's Office
(717) 873-3035
Rachael.Wywadis@millersville.edu

Return completed HACC / MU Dual Applications to:

Wildwood Campus

Debbie Weller
Career and Transfer Center
Cooper Student Center, Room 215

Lebanon Campus

Maribel Gonzalez
Admissions

Lancaster Campus

Mary Eck
Admissions

Gettysburg Campus

Carol Widerman
Admissions