

Career Development

<i>Steps of Career Development Process</i>	<i>How Career Services Can Help You</i>
Know Yourself Personality Values, Interests Goals Talents/Skills	Do What You Are/Myers-Briggs FOCUS Values Card Sort Career Counseling Appointment Goal Setting Workshop
Understand the World of Work Myths Trends Salary (what is reasonable?) What do employers look for?	Career Counseling Appointment Occupational Outlook Handbook Resources in Career Services Library
Explore Your Options Majors & concentrations Minors Career fields (ex. Communications) Job titles (ex. TV reporter)	What Can I Do With This Major? Maybe Isn't A Major Workshop Resources in Career Services Library Career Counseling Appointment
Making Decisions What are your options? How to choose	Career Counseling Appointment
Gain Experience Part-time Jobs Summer Jobs Internships/Co-ops Campus Clubs/Organizations Community Service/Volunteering	Part-Time Job Fair Job binders CPEC Job/Internship Fair MUCCN Employer Database Career Counseling Appointment
Market Yourself Resume & Cover letter Portfolio Interviewing Networking w/alumni and employers	Resume Writing Workshop Resume/Cover letter/Portfolio Critiques Interviewing 101 Workshop Mock Interviews/Chalk to Chalkboard No Jobs for Slobs (Dining Etiquette) Career Counseling Appointment
Post-Graduation Options Jobs Grad School Other options	Focusing Your Job Search Workshop MUCCN Employer Database Job Search Resources (internet & books) Alumni Mentoring Network Info on Grad programs Grad School Workshop Review of application materials Career Counseling Appointment Resources (websites & books)